



Wesley Kindergarten Enrichment Program



2021-2022 Registration

Wesley's Kindergarten Enrichment Program provides an outstanding and challenging educationally enriched program for Glenview District #34 Kindergartners.

REGISTRATION FOR NEW FAMILIES WILL BEGIN MARCH 3, 2021

Registration Timeline Schedule:

Current Wesley Preschoolers: Begins February 9, 2021

Current Wesley Families (Non-Preschool) * February 22, 2021

(*Current Families = attended a Wesley Program during the 2019-2020 school year and summer of 2020)

Summer 2021 Only Wesley Preschoolers: February 25, 2021

New and Former Families: Begins March 3, 2021

Registration runs on a first come first served basis for all registrants. Spaces are limited.

*****FLEXIBLE SCHEDULE OPTIONS*****

5, 4, 3, or 2 Days Per Week Options

8:45 a.m. – 12:45 p.m.

8:45 a.m. – 12:45 p.m. w/ 3:40 – 6:00 p.m.

11:30 a.m. - 6:00 p.m.

11:30 a.m. - 3:40 p.m.

3:40 p.m. – 6:00 p.m.

ALSO: 6:45 a.m. - 8:55 a.m. is available for all of the options above



Wesley will provide extended before school programming for Wesley children who are enrolled in the Wesley Before School Program on late start days at no additional fee.

Wesley will provide extended WESLEY AM kindergarten programming for Wesley children who are enrolled in the Wesley AM KDG Enrichment Program on late start days at no additional fee.

Wesley will provide a Wednesday ONLY & Drop-in before school add-on option for current Wesley children who are enrolled in the Wesley Kindergarten Enrichment Program.

**FOR QUESTIONS, PLEASE CONTACT: JENNIFER QUINTAS, SCHOOL AGE DIRECTOR
at 1-847-729-0184 or e-mail @ jqintas@wesleyccc.com**

2021-2022 Wesley Kindergarten Enrichment Program

Wesley Child Care Center offers a great supplemental kindergarten program for children enrolled in Glenview District 34 Kindergarten. Whether your child is in A.M. or P.M. Kindergarten, Wesley can provide a program to extend and enrich his/her kindergarten day.

Location:

Wesley Kindergarten Enrichment Program will be held at Pleasant Ridge School, a Glenview District 34 School, located at 1730 Sunset Ridge Road.

Hours:

Wesley can provide programming for Kindergartners from 6:45 a.m. – 6:00 p.m. depending on your child's District 34 school schedule and your personal needs. See Schedule & Fee Options page.

Wesley will provide extended before school programming for current Wesley children who are enrolled in the Wesley Before School program on late start days at no additional fee. Wesley will provide extended kindergarten programming for Wesley children who are enrolled in the AM Wesley KDG Enrichment Program on late start days at no additional fee.

Before School Program:

The Before School Program operates from 6:45 a.m. – 8:45 am, 9:45 am on late start days.

For P.M. District Kindergartners who need Before School Care:

Wesley runs the Before School Program at the Wesley Kindergarten Enrichment site at Pleasant Ridge School.

For A.M. District Kindergartners who need Before School Care:

Wesley runs a Before School Program at your child's District #34 home school (Henking, Lyon, or Westbrook).

Program Overview:

Kindergartners have so much to learn and at Wesley we believe children learn best through play & social interaction. Children engage in fun and interesting activities to meet the individual physical, emotional, and educational needs of each child. Activities are planned through weekly themes. Themes may include Dinosaurs, authors such as Eric Carle, The Solar System, Community Helpers, Shapes & Colors, Insects, The Alphabet, and Our Neighborhood. Daily activities focus on reinforcing kindergarten skills through all areas of the curriculum. Large group activities are alternated with free play through our child-friendly learning centers. Learning centers include writing, science & math, computers, art, dramatic play, games, listening, reading, sensory, and a block area, fine & gross motor skills, outside time, and/or gym time is also incorporated into the day.



Teachers:

Each classroom is staffed with an experienced Teacher and Teacher's Assistant. Our teachers hold an elementary education or early childhood education degrees. Our assistants have previous child-related work experience and have taken courses in education and may also have education degrees. Our passionate teachers & assistants provide children with a safe and caring learning environment.

**NO TUITION INCREASE
FOUR YEARS
IN A ROW**



Tuition:

See the attached fee schedule. Invoice are handed out each Monday. Tuition payment is due weekly by 6:00 p.m., Wednesdays. Checks, Credit Cards, and advance payment accepted. Tuition remains the same and is charged for all weeks of the school year whether in attendance or not, including winter and spring break since we are still running programs during this time. Families may take up to two weeks of vacation during the school year and pay ½ their regular tuition rate. (See fees and payment information sheet). **Wesley will provide extended before school programming for current Wesley children who are enrolled in the before school program on late start days at no additional fee.**



Meals:

Lunch will be provided by District 34's Food Service. The fee for lunch is included in your tuition. Several lunch choices are offered daily. Dependent upon your child's schedule; a nutritious breakfast, morning and afternoon snack are also provided and included in your tuition.



Transportation:

Kindergartners will be bussed to and from Wesley's Kindergarten Enrichment Program by District #34's contracted busses. **Please note: if you attend Wesley Kdg part-time (meaning not every day), the school district may not allow a child to ride two different routes.** Bus service registration is done through your child's home school. **Families may be required to pay the District 34 bus fee and will be billed by the school district.** For further bussing information, contact the District 34 Administration Office at 1-847-998-5000.

Dayz Off Camp Program:



Wesley offers our Kindergarten Enrichment children a Dayz Off Camp on days when District 34 Schools are not in session including winter and spring break. Kindergartners participate in a variety of activities. Fun-filled fieldtrips may also be scheduled. This program is located at Wesley's mainsite; 727 Harlem Ave. in Glenview. Information will be in your parent folder prior to the date.

- The cost for this day is included in your regular tuition fee for Full Time Wesley KDG. Full-time children are considered those who are scheduled to attend M-F and six or more hours per day.
 - Children NOT scheduled for full time but are regularly scheduled for 6 or more hours per day will pay an additional fee of \$15 if you attend a Dayz Off Camp on a scheduled day and \$30 if you attend on a non-scheduled day.
 - Children NOT scheduled for full time and are regularly scheduled for less than 6 hours per day will pay an additional fee of \$25 per day if you attend a Dayz off Camp on a regularly scheduled day or \$30 on a non-scheduled day. Because of staffing requirements, if you have registered to attend this day, you will be charged the extra fee whether in attendance or not.
 - If not attending the Dayz Off Program, your normal weekly tuition applies, and no credit for the unused day will be issued. Weekly tuition remains the same and is charged for all weeks of the school year including winter break and spring break.
 - Families may take up to two weeks of vacation during the school year and pay ½ their regular tuition rate if absent the full week of their regular attendance.
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HOW TO REGISTER



Registration Timeline:

(Registration form or payment received before your beginning date will be returned to you)

- Current Wesley Preschoolers: Begins February 9, 2021, beginning at 8:00 am
- Siblings of Current Wesley Families* Begins February 22, 2021, beginning at 8:00 am
 - *Current Families = Attended a Wesley School Age program during the 2019-2020 school year or camp 2020
- Summer 2021 Only Wesley Preschoolers: Begins February 25, 2021, beginning at 8:00 am
- New and Former Families: Begins March 3, 2021, beginning at 8:00 am

All registration forms will be dated and timed as they are received.

To Register:

- **Complete this pre-registration form and submit it with a registration fee of \$75 AND a deposit equal to one week's tuition made payable to Wesley Child Care Center. CHECKS & CREDIT CARDS ACCEPTED**
- **To pay by credit card, come to the Wesley office OR pay on-line at <http://wesleyccc.com/> and submit your receipt with your registration form.**

To Submit Your Registration:

- **Please submit registration forms and fees together either in person, by mail, or by E-mail:**
 - **In person or by mail: Wesley Child Care Center, Attn: JENNIFER QUINTAS-KDG 727 Harlem Ave., Glenview, IL 60025. If dropping off, please drop off during the current office hours of 8 am – 5 pm**
 - **By E-mail: E-mail registration form and receipt of payment to jquintas@wesleyccc.com**
- **Registration forms will be dated as they are received. Placement is based on date of submission of registration.**
- **Families will receive a letter of enrollment status upon receipt of the pre-registration form and payment. Acceptance of enrollment or waitlist status may not be given until ALL Glenview D34 schools determine AM & PM KDG placement.**
- **Enrollment packets will be sent out in the summer for all accepted children.**
- ***The Wesley Kindergarten Enrichment Program has a limited enrollment capacity. Spaces do fill up quickly. We encourage interested families to register as soon as possible according to the registration dates.***
- **For questions, please contact Jennifer Quintas, School Age Director at jquintas@wesleyccc.com.**

Schedule Options for: Wesley Kindergarten Enrichment Program

◆ If your child is a **Glenview District 34 A.M. Kindergartner**, his/her typical schedule would be:

6:45-8:45 am (if needed) **until 9:45 am on late start days**

Wesley Before School Program at child's home school (Henking, Lyon, or Westbrook)

&/or

8:45-11:25 am **until 11:55 am on late start days**

Glenview District 34 A.M. Kindergarten at your child's home

11:25 am **11:55 am on late start days**

Bus to Wesley Kindergarten at Pleasant Ridge School

And

11:30 am -3:30 pm OR 11:30 am - 6:00 pm **begins at 12:00 pm on late start days**

Wesley Kindergarten Enrichment Program at Pleasant Ridge School



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• If your child is a **Glenview District 34 P.M. Kindergartner**, his/her typical schedule would be:

6:45-8:45 am (if needed) **until 9:45 am on late start days**

Wesley Before School Program located at Wesley's Kindergarten Enrichment Program site at Pleasant Ridge School

&/or

8:45 am-12:45 pm until **1:15 pm on late start days**

Wesley Kindergarten Enrichment Program at Pleasant Ridge School

12:25-12:45 **1:00-1:15 on late start days**

Bus to District 34 P.M. Kindergarten at child's home school (Henking, Lyon, or Westbrook).

1:00-3:40 **1:30-3:40 on late start days**

Glenview District 34 A.M. Kindergarten at child's home school

And if needed

3:40-6:00 (if needed)

Wesley After School Program at child's home school





Daily Schedule

A.M. Wesley Kindergarten Enrichment Program Schedule
6:45 - 9:00 a.m., 8:45 a.m. - 12:45 p.m. & 3:30 - 6:00 p.m.

- 6:45 - 9:00 (If Needed) Morning Program at Wesley Kdg Site
Center Time & Breakfast served 8:00-8:30 am
- 8:45 - 9:00 Arrival/Coloring, Books, Work Packets, and Journals
***We do ask that all children arrive by 9:00 a.m.
so that they can participate in the lesson/activity***
- 9:00 - 9:45 Circle Time (Calendar, Weather, Lesson & Group Activity)
- 9:45 - 10:55 Centers/Art/A.M. Snack
- 10:55 - 11:30 Circle Time: Weekly Reader, Math, Writer's Workshop, Indoor or
Outside Physical Large Motor Time (weather permitting)
- 11:30 - 12:25 Lunch, Bathrooms & Prepare for Dismissal
(Programming until 1:00 pm on late start days-group time)
- 12:25 - 12:35 Dismissal/Bus Pick Up from Wesley Kdg, Bus to Dist. Kdg. Class
(Bus pick up about 1:00 pm on late start days)
- 1:00 - 3:30 District #34 Kindergarten Class at Home School
- 3:40 Dismissal from District #34 Kindergarten
- 3:40 - 6:00 (If Needed) AFTERSCHOOL PROGRAM AT
DISTRICT HOME SCHOOL (HENKING, LYON, OR WESTBROOK)
- 3:40 - 4:15 Arrival/Outside Playground Time/Homework
- 4:15 - 4:40 Bathrooms and P.M. Snack
- 4:40 - 5:30 Choice of Art or Gym Activities
- 5:30 - 6:00 Choice of Coloring, Games, Legos



P.M. Wesley Kindergarten Enrichment Program Schedule
11:30 a.m. – 6:00 p.m.

- 6:45 – 8:45 Morning Program at home school (if needed)
(Programming until 9:45 am on late start days)
- 8:45 - 11:30 District #34 Kindergarten at Home School
- 11:30 Dismissal from Dist. Kdg, bus to Wesley Kdg
(11:55 dismissal on late start days)
- 11:45 – 12:00 Arrival from District 34 Bus
(12:05-12:20 bus arrival on late start days)
- 12:15 – 1:00 Lunch & Bathrooms (approx. time)
- 1:00 - 1:15 (M, T, Th, F) Quiet Time: Books, Journals
- 1:15 - 2:00 Circle Time (Calendar, Weather, Lesson & Group Activity)
- 2:00 - 3:00 Centers/Art
- 3:00 - 3:30 Circle Time: Weekly Reader, Math, Writer's Workshop
- 3:30 – 3:55 Bathrooms and PM Snack
- 3:55 – 4:40 Indoor Gym or Outside Physical Large Motor Time
(weather permitting)
- 4:40 – 5:00 Story Time/Activity Time/Inside Organized Gym Time
- 5:00 - 6:00 Centers

Wesley Kindergarten Enrichment Sample Lesson Plans








CHILD CARE CENTER
727 Harlem Avenue Glenview, Illinois 60025
Main Office Phone Number 847-729-0184

Wesley AM Kindergarten Enrichment Program Lesson Plan

Week of: Nov.11th – 15th

Theme: The Five Senses






	Monday	Tuesday	Wednesday	Thursday	Friday
Circle Time	Sight	Smell	Taste	Touch	Hearing
Art	 Create a Puzzle	 Scratch and Sniff water Colors	 Sense of Taste	 The Five Senses Book	 I Hear with My Ears
2nd Circle	New Sight words	Buddies	Weekly Reader	The Letters of the Day	Packets
Physical Movement	Indoor/Out Door Activities	Indoor/Out Door Activities	Indoor/Out Door Activities	Indoor/Out Door Activities	Indoor/Out Door Activities


Writing Center Sight Words	Science/Social Studies Center Smelly Jars	Listening Center/ iPad Center The Five Senses
Sensory Table Fancy Lego's		Block & Manipulate Centers Shapes, Blocks, Trains

Wesley PM Kindergarten Enrichment Program Lesson Plan

Week of: October 14-18

Theme: Eric Carle

	Monday	Tuesday	Wednesday	Thursday	Friday
Circle Time	Brown Bear, Brown Bear What do you see?	Have You Seen My Cat?	The Mixed Up Chameleon	10 Rubber Ducks	Draw Me a Star
Art	 Kindergarten, Kindergarten what do you see	 Kindergarten, Kindergarten what do you see	 Finger Paint Chameleons	 Finger Paint Chameleons	 Eric Carle Star's
2nd Circle	Letter C	Number 7	Show-N-Share	Letter B	Number 8
Physical Movement	Outside	Outside	Outside	Outside	Outside

Writing Center Math Worksheets	Science/Social Studies Center Magnets	IPad/ Listening Center Alphabet Game
 Sensory Table Kinetic Sand	Block & Manipulate Centers Legos, Magna Tiles, Wood Blocks	

2021-2022 SCHOOL YEAR SCHEDULE OPTIONS & WEEKLY TUITION FEES

Weekly Tuition is due by each Wednesday 6:00 PM

► KDG Tuition A:

District #34 A.M. Kindergartners who attend Wesley 11:30 A.M. - 6:00 P.M.

5 days	\$278.00 per week
4 days	\$249.00
3 days	\$223.00
2 days	\$167.00

► KDG Tuition B:

District #34 A.M. Kindergartners who attend Wesley 6:45-8:45 A.M. & 11:30-6:00 P.M.

Wesley will provide extended before school programming on late start days at no additional fee.

5 days	\$327.00 per week
4 days	\$294.00
3 days	\$261.00
2 days	\$196.00

► KDG Tuition C:

District #34 P.M. Kindergartners who attend Wesley 8:45 A.M.-12:45 P.M. & 3:40-6:00 P.M.

Wesley will provide extended AM WESLEY KDG programming on late start days at no additional fee.

5 days	\$278.00 per week
4 days	\$249.00
3 days	\$223.00
2 days	\$167.00

► KDG Tuition D:

District #34 P.M. Kindergartners who attend

Wesley 6:45-8:45 A.M. & 8:45 A.M.-12:45 P.M. & 3:40-6:00 P.M.

Wesley will provide extended AM WESLEY KDG programming on late start days at no additional fee.

5 days	\$327.00 per week
4 days	\$294.00
3 days	\$261.00
2 days	\$196.00

► KDG Tuition E:

District #34 P.M. Kindergartners who attend Wesley 8:45 A.M.-12:45 P.M. ONLY.

Wesley will provide extended AM WESLEY KDG programming on late start days at no additional fee.

5 days	\$223.00 per week
4 days	\$199.00
3 days	\$178.00
2 days	\$131.00

► KDG Tuition F:

District #34 P.M. Kindergartners who attend Wesley 6:45-8:45 A.M. & 8:45 A.M. -12:45 P.M.

Wesley will provide extended AM WESLEY KDG programming on late start days at no additional fee.

5 days	\$269.00 per week
4 days	\$243.00
3 days	\$215.00
2 days	\$162.00

► KDG Tuition H:

District #34 A.M. Kindergartners who attend Wesley 11:30 A.M.-3:40 P.M. ONLY.

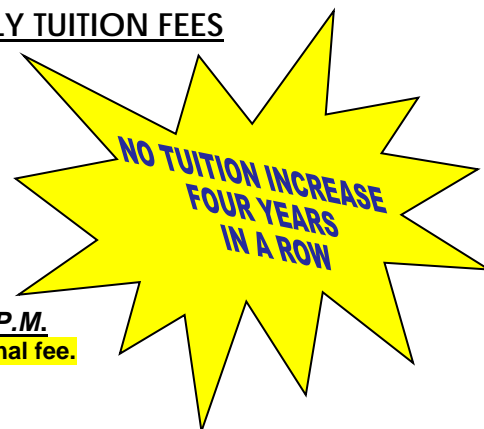
5 days	\$223.00 per week
4 days	\$199.00
3 days	\$178.00
2 days	\$131.00

► KDG Tuition I:

District 34 A.M. KDG who attend Wesley 6:45-8:45 A.M. & 11:30 A.M.-3:40 P.M.

Wesley will provide extended before school programming on late start days at no additional fee.

5 days	\$269.00 per week
4 days	\$243.00
3 days	\$215.00
2 days	\$162.00



DAYZ OFF CAMP FEES

- Included in your regular tuition fee for Full Time Wesley KDG. Full-time children are considered those who are scheduled to attend M-F & six or more hours per day.
- Children NOT scheduled for full time but are regularly scheduled for 6 or more hours per day will pay an additional fee of \$15 per day if attending on a scheduled day and \$30 if attending on a non-scheduled day.
- Children NOT scheduled for full time and are regularly scheduled for less than 6 hours per day will pay an additional fee of \$25 per day if attending on a regularly scheduled day or \$30 if attending on a non-scheduled day. on a non-scheduled day.
- If not attending the Dayz Off Program, normal weekly tuition applies. No credit for unused day will be issued. Weekly tuition remains the same and is charged for all weeks of the school year including winter break and spring break whether in attendance or not. Families may take up to two weeks of vacation during the year and pay ½ their regular tuition rate if absent the full week of their regular attendance.

KDG ENRICHMENT ADD-ON OPTION: BEFORE SCHOOL DROP-IN OCCASIONAL USE EXCLUDING WEDNESDAYS: \$20/DAY
KDG ENRICHMENT ADD-ON OPTION: BEFORE SCHOOL WEDNESDAYS LATE START DAYS ONLY – Charged \$20 Weekly Fee

FEES AND PAYMENT INFORMATION

New & Returning Child Registration Fee

\$75.00

DEPOSITS

In addition to a non-refundable fee for registration, a deposit equal to one week for Kindergarten and School Age Summer Camp and one month for before/after school. The registration fee and deposit fee is due upon enrollment. This deposit is applied toward your last week in the program for Kindergarten and last month for before/after school. One month's notice is necessary should your child drop from the program so this deposit can be credited to your account. There will be no deposit refunds for families neglecting to give a one month's notice of withdrawal of the program notice. The first weekly/monthly tuition payment for Kindergarten/Before/After school tuition is due when service begins.

INVOICES

Invoices are handed out each Monday for Preschool, **Kindergarten**, and **School Age Summer Camp**. Invoices are handed out the 1st of the month for **Before/After School** grades 1-5. This will include the tuition for the current week/month and payments from the previous week/month. Tuition is due each Wednesday by 6 p.m. for the current week's tuition for Preschool, **Kindergarten**, and **School Age Summer Camp**. Tuition is due the 5th of the month for **Before/After School** grades 1-5. Regular Kindergarten tuition is due each week; including Dist. 34 winter and spring break (we run our programs during this time). A \$10.00 late fee will be applied to your account if payment is not received on time. Advanced payment can be made for longer periods if desired. Non-payment of tuition for more than two weeks may result in dismissal from the program.

Tuition payments must be made by check, money order, and/or credit card. Credit card payments may be made in person or on line through our website. To pay in person, stop by the Wesley main site office daily between the hours of 8:00 am – 5:30 pm. We accept Visa, Master Card, and Discover Card. Please write your child's name on the front of your check/money order to ensure credit to the correct account. Payments may be delivered to the locked box outside the **Wesley** office or mailed to the office at **727 Harlem Ave. Glenview, IL 60025**. A locked payment box is located on the wall outside the **WCCC** office door. For security purposes, checks will not be accepted at Kindergarten, Before/After School, or Summer Camp.

If payment is made by check and a check is returned for (NSF), WCCC requires the check to be replaced immediately with a cashier's check or money order. If more than one check is returned, all further payments must be made by cashier's check or money order only. A \$25 charge will be assessed to your account for checks returned for non-sufficient funds, "NSF".

Tuition will remain the same for all weeks of the program when WCCC is in session for three days out of the week. If Wesley is in session for only 1 or 2 days of a week, you will be charged the 2-day rate for the 2 days in session or one half of the 2-day rate for one day in session. No tuition credit will be given when Wesley Programs are closed due to closing for weather/emergency purposes.

FEDERAL IDENTIFICATION NUMBER

WCCC Federal Identification Number is **36-274-7235**. This is the number needed for tax reporting purposes or to claim reimbursement for dependent care flexible spending accounts. End of the year statements, which can be used for tax purposes, are given out by request. Total year end invoices are given out by request.

VACATION CREDIT

Because our program and licensing stipulations require us to engage staff based on the number of children enrolled, we cannot give tuition refunds or credits for days when your child is absent regardless of the reason. However, **Kindergarten Enrichment Program** children may use "vacation" rates (1/2 tuition rate) for two weeks during the school year. Also, if your child becomes ill and is out of the **Kindergarten Program** for a full week you may also pay 1/2 rate and count that as one of your vacation day. To be eligible for the vacation rate, the children must be off one full week of regular attendance and the days off must be within the same week. Days/weeks may not be split up or combine with other weeks. For an illness a doctor's note will be required. These discounts do not apply to families receiving scholarship assistance. No vacation rates are available for **Before/After School** Children.

WITHDRAWAL

WCCC requires one month's written notice to withdrawal from the program to utilize your tuition deposit paid upon admission of the program. If a one-month's notice is not given, your deposit is forfeited and may not be used towards your balance, other children, future charges, or future programs.

ADDITIONAL FEES

DAYS OFF PROGRAM KINDERGARTEN ENRICHMENT PROGRAM

Wesley offers our kindergarteners a Dayz Off Camp for all children on days when District #34 Schools are not in session including winter and spring break. Kindergartners participate in a variety of activities. Fun-filled fieldtrips may also be scheduled. This program is located at Wesley's mainsite, 727 Harlem Ave. in Glenview. Information will be in your parent folder prior to the date.

- The cost for this day is included in your regular tuition fee for Full Time Wesley KDG. Full-time children are considered those who are scheduled to attend M-F and six or more hours per day.
- Children NOT scheduled for full time but are regularly scheduled for 6 or more hours per day will pay an additional fee of \$15 if you attend a "Dayz Off Camp" on a scheduled day and \$30 if you attend on a non-scheduled day.
- Children NOT scheduled for full time and are regularly scheduled for less than 6 hours per day will pay an additional fee of \$25 per day if you attend a "Dayz off Camp" on a regularly scheduled day or \$30 on a non-scheduled day. Because of staffing requirements, if you have registered to attend this day, you will be charged the extra fee whether in attendance or not.
- If not attending the Dayz Off Program, your normal weekly tuition applies, and no credit for the unused day will be issued. Weekly tuition remains the same and is charged for all weeks of the school year including winter break and spring break.

Late Pick Up Fee

There is a \$15 charge per fifteen-minute interval for late arriving parents. Three late pick-ups may result in dismissal.

2nd Child Rate

The first child is the youngest child; the second child is the older child and receives a 10% discount as indicated.

How to Make a Wesley KDG Payment Online

- 1) Visit our website at <http://wesleyccc.com/>
- 2) Click online payment button at the top of the Wesley home page
- 3) Select Fee category button
 - a. Online Payments, VIEW ALL
- 4) Select a product to purchase
 - a. TO REGISTER FOR KDG CHOOSE KINDERGARTEN
 - i. D34 KINDERGARTEN 2021-2022
- 5) Click on the second choice, D34 REGISTRATION 2021-2022
 - a. Enter child's last and first name
 - b. Add to cart
- 6) Click continue shopping on far right side of cart
- 7) Click on the choice for the number of days attending Wesley KDG
- 8) Select from the drop down menu, first child or sibling discount. The oldest children get the discount. You will see the adjusted cost in the cart
 - a. Enter child's last and first name
 - b. Add to cart
- 9) Click continue shopping on far right side of cart if you need to add additional children
- 10) OR Click checkout
- 11) Enter your Email address and password or create a new account
- 12) Complete payment information
- 13) Review payment and place order
- 14) View and print receipt
- 15) **RECEIPT OF PAYMENT MUST BE SUBMITTED TOGETHER WITH YOUR REGISTRATION FORM IN ORDER FOR YOUR REGISTRATION TO BE COMPLETE. REGISTRATION FOR SUBMITTED WITHOUT PAYMENT WILL BE RETURNED**
- 16) *JUST PAYING ONLINE WILL NOT SECURE A PLACEMENT.*
- 17) *Please do not pay before your registration date based on the registration timeline, payment received prior to your date will be returned to you.*

For Office Use
 Date/Time: _____
 Payment: _____

2021-2022 Wesley Kindergarten Enrichment Pre-Registration Form
NEW FAMILIES REGISTRATION BEGINS MARCH 3, 2021 – 8:00 am
 FORMS AND PAYMENT RECEIVED BEFORE YOUR SCHEDULE DATE WILL BE RETURNED



REGISTRATION AND PAYMENT, OR RECEIPT OF PAYMENT, MUST BE SUBMITTED TOGETHER

To register, complete this pre-registration form and return it with a registration fee of \$75 AND a deposit equal to one week's tuition made payable to Wesley Child Care Center. To pay by credit card, come to the Wesley office OR pay on-line on at <http://wesleyccc.com/> and submit your receipt with your registration form.

Please submit registration forms and fees together either in person, by mail, or by e-mail:

- In person or by mail: Wesley Child Care Center, Attn: JENNIFER QUINTAS/KDG, 727 Harlem Ave., Glenview, IL 60025, If dropping off, please drop off during the current office hours of 8 am – 5 pm
- By E-mail: E-mail registration form and receipt of payment to jquintas@wesleyccc.com

CHECK ONE: I am a current Wesley Preschooler I am a current Wesley family but not in Wesley Preschool
 I am a returning Wesley family but not a current Wesley family I will be a new Wesley Family

CHILD'S FIRST & LAST NAME _____
 Birth Date (M/D/Y) _____ Gender _____ T-Shirt Size - Circle One: YS YM YL
 Child's Address _____ City _____ Zip _____
 Parent 1 Name _____ Parent 2 Name _____
 Parent 1 E-Mail _____ Parent 2 E-Mail _____
 Parent 1 Cell _____ Parent 2 Cell _____

My child will be enrolled in District 34 at: (circle one) Henking Lyon Westbrook
Select one: A.M. DIST #34 Kindergarten P.M. DIST. #34 Kindergarten
 UNKNOWN AT THIS TIME (if unknown, please contact D34 to inquire and then let Wesley as soon as you know)
 YOU WILL BE PLACED IN THE WESLEY KDG SECTION ACCORDING TO THE DISTRICT'S SCHOOL ORIGINAL PLACEMENT.

Enrollment Options - See attached schedule options and tuition fees

Select one: 5 days/week 4 days/week 3 days/week 2 days/week
Circle the days you want to register for: Monday Tuesday Wednesday Thursday Friday
Days of the week must be chosen at the time of registration
Wesley Schedule Options: (Circle one) – If unknown of AM or PM placement, circle BOTH your AM & PM choice
 A 11:30-6 (option for AM district KDG) E 8:45-12:45 (option for PM district KDG)
 B 6:45-8:45 & 11:30-6 (option for AM district KDG) F 6:45-8:45 & 8:45-12:45 (option for PM district KDG)
 C 8:45-12:45 & 3:40-6 (option for PM district KDG) H 11:30-3:40 (option for AM district KDG)
 D 6:45-8:45, 8:45-12:45, & 3:40-6 (option for PM district KDG) I 6:45-8:45 & 11:30-3:40 (option for AM district KDG)

ADD-ON OPTIONS, SELECT ONLY IF NEEDED
 Add-on option for AM Wesley KDG: Before School Drop-in occasional use 6:45–8:45 am (Located at Wesley KDG)
 Add-on option for PM Wesley KDG: Before School Drop-in occasional use EXCLUDING WEDNESDAYS 6:45–8:45 am
 Add-on option for PM Wesley KDG Before School on **WEDNESDAY LATE START DAYS ONLY** Charged weekly 6:45-9:45 am
Deposit & Registration Fee Enclosed: Tuition Fee \$ _____ + \$75 Reg. Fee = \$ _____

I understand the enrollment for this program is based on first come, first served, with a limited enrollment. I am aware that District 34 determines my child's A.M. or P.M. section. You will be placed in the Wesley KDG section according to the school district's original placement of your child. Deposits are refundable until May 1, 2021. Once starting the program, if I wish to withdrawal, a one-month notice is required. If a one-month's notice is not given, my deposit is forfeited and may not be used towards my outstanding balance, other children, or future charges.
 Parent Signature _____ Date _____

Registration forms will be dated and timed as they are received. Placement is based on date of submission of registration. Spaced are limited.
*****FAMILIES WILL RECEIVE A LETTER OF ENROLLMENT STATUS UPON RECEIPT OF THE PRE-REGISTRATION FORM AND PAYMENT. ACCEPTANCE OF ENROLLMENT OR WAITLIST STATUS MAY NOT BE GIVEN UNTIL AFTER ALL D34 SCHOOLS DETERMINE AM & PM PLACEMENT.**
Those who are not accepted will be notified & will receive a complete refund.



CHILD CARE CENTER
727 Harlem Avenue Glenview, Illinois 60025
Main Office Phone Number 847-729-0184



February 9, 2021

Dear Current Wesley Preschool Families:

Do you have a child who will be starting Glenview District 34 Kindergarten this fall? Attached is the registration information for the 2021-2022 Wesley Kindergarten Enrichment Program. You will also receive a hard copy at Preschool. Please read the materials carefully. Should you have any questions, please feel free to contact me at jquintas@wesleyccc.com or 847-729-0184.

CURRENT WESLEY PRESCHOOLERS MUST REGISTER BEFORE FEBRUARY 22, 2021 TO BE GUARANTEED A SPOT. Spaces for current Wesley Preschoolers will only be guaranteed until February 21, 2021. We strongly suggest you submit your registration as early as possible as we do anticipate filling up quickly.

If interested in registering:

- Complete the attached pre-registration form
- Submit form with the registration AND deposit fee
 - Drop off to the Wesley main office **OR**
 - Email me the registration form with your receipt of your online payment.
- Please note, families need to have Wesley accounts paid up to date to register.

Please make sure to contact the school where your child will be going to next year to ask about the District registration process. Also, if you do not know whether your child will be AM or PM District 34 KDG, you can call your child's school to inquire.

Henking School 1-847-998-5035

Lyon School 1-847-998-5045

Westbrook 1-847-998-5055

Glenview District 34 Administration Office 1-847-998-5000

Registration Timeline Schedule:

Current Wesley Preschoolers: Begins February 9, 2021

Siblings of *Current Wesley Families** Begins February 22, 2021

(*Current Wesley Families = Attended a Wesley School Age program during the 2019-2020 school year or camp 2020):

Summer 2021 Only Wesley Preschoolers: Begins February 25, 2021

New and Former Families: Begins March 3, 2021

Registration runs on a first come first served basis for all registrants. Spaces are limited.

We look forward to your child continuing at Wesley in our Kindergarten Program.

Best!

Jennifer Quintas

Jennifer Quintas
Multi-Site School Age Program Director
Wesley Child Care Center
jquintas@wesleyccc.com



727 Harlem Avenue Glenview, Illinois 60025
Main Office Phone Number 847-729-0184

February 18, 2021

To the Parent/s of _____

As a reminder, priority registration for current Wesley Families is going on now for the 2021-2022 Wesley Kindergarten Enrichment Program.

As of today we have not received your child's registration. Spots for current Wesley Preschoolers will be guaranteed only until February 21, 2021. Starting February 22, 2021, a spot will not be guaranteed for current Wesley Preschoolers. If you wish to register, please register before February 21, 2021.

Registration Timeline Schedule:

Current Wesley Preschoolers: Begins February 8, 2021

Siblings of Current Wesley Families* Begins February 22, 2021

(*Current Families = Attended a Wesley School Age program during the 2019-2020 school year or camp 2020):

Summer 2021 Only Wesley Preschoolers: Begins February 25, 2021

New and Former Families: Begins March 3, 2021

Registration runs on a first come first served basis for all registrants. Spaces are limited.

To register, please fill out the registration form and submit it with your registration fee and your last week's tuition to serve as a deposit. If you would like to pay by credit card on-line through our website www.wesleyccc.com, you can e-mail me the registration form and the receipt of payment in one e-mail. You may also drop off the form and the fees at the Wesley Office. If you do not plan on registering for the program, please let me know as well.

*****FAMILIES WILL RECEIVE A LETTER OF ENROLLMENT STATUS UPON RECEIPT OF THE PRE-REGISTRATION FORM AND PAYMENT ***ACCEPTANCE OF ENROLLMENT OR WAITLIST STATUS MAY NOT BE GIVEN UNTIL AFTER ALL GLENVIEW SCHOOLS DETERMINE AM & PM PLACEMENT.**

Please let me know if you have any questions.

Thank you,

Jennifer Quintas

Jennifer Quintas
Multi- Site School Age Program Director

